JOB SEARCH
PLANNER

CANDIDATE HANDBOOK

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INTRODUCTION

HI THERE!

This planner is all about helping you think about your goals for your next role, so it can be a successful step in your career.

It's important to take the time to look at what led you to explore new opportunities. Being clear on what you do and don't want will help you secure a role you will enjoy and be a positive step for your career.

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Step 1 - Reflect on your current role

What do you feel ***is*** working well in your current role?

List the pros

Step 1 - Reflect on your current role

What do you feel ***is not*** working so well in your current role?

List the cons

Step 2 - **Visualise your next role**

What do you want to achieve in your next job?

*Think about these things: Clear path for advancement, better work / life balance, higher salary, supportive team culture, size of project team, size of builder, type of project. What do you consider to be 3 of your **most important** goals?*

1

2

3

Step 2 - **Visualise your next role**

What do you want to achieve in your next job?

*Now list any **secondary** goals you have (things that are nice to have, but not a deal breaker)*

Next Steps

Thank you for taking the time to reflect and jot down your thoughts. This planner will help us to guide you during your job search. We're here to support you every step of the way!

Any further thoughts...

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